

Niiwin Akeaa Campus
 111 Beartown Road
 Baraga, MI 49908
 Phone: (906) 353-4630
 Fax: (906) 353-8107



Wabanung Campus
 770 N. Main St.
 L'Anse, MI 49946
 Phone: (906) 524-8400
 Fax: (906) 524-8106

"Catch Your Dream Through a Superior Education"

POSITION ANNOUNCEMENT									
Position:	Maintenance Assistant (On-Call)								
Closing Date:	Open Until Filled								
Start Date:									
Salary:	\$9.75/hr								
Location:	Keweenaw Bay Ojibwa Community College								
Supervisory Control:	Maintenance Supervisor								
Position Description:	The Maintenance Assistant shall be responsible for providing general repairs and daily maintenance of facility and grounds. Minor carpentry, electrical, plumbing, and painting performed as needed. Maintains work log and work orders specific site requirements to keep a clean and safe work environment								
Duties & Responsibilities:	<ul style="list-style-type: none"> • Using tools to maintain building equipment. • Maintain HVAC system. • Transporting, loading and unloading of equipment/supplies as needed. • Assisting Maintenance Supervisor with building upkeep tasks. • Operating, drills, and other general tools and equipment as necessary • Shoveling sidewalks, entryways and keep areas free from ice. • Mowing, raking leaves and keeping campus grounds free of litter. • Performing other duties as assigned. 								
Qualifications:	<ul style="list-style-type: none"> • High school diploma or GED. • Must have a minimum of three years general laborer experience • Must be able to work flexible hours • Must be knowledgeable about general tools and equipment • Ability to travel offsite as necessary • Ability to lift up to 75 pounds unassisted. • Valid Michigan Driver's license, good driving record, reliable vehicle, and vehicle insurance. • Minimum standards of character: Must not have been found guilty of, or entered a plea of nolo contendere or guilty to, any felonious offense or 2 or more misdemeanor offenses involving (under federal, state or tribal law; violations from other states will be interpreted according to the Michigan Penal Code): <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Crimes of violence</td> <td style="width: 50%;">Sexual assault</td> </tr> <tr> <td>Exploitation</td> <td>Contact with or prostitution</td> </tr> <tr> <td>Crimes against persons</td> <td>Offenses committed against children</td> </tr> <tr> <td>Child abuse or neglect</td> <td>Molestation</td> </tr> </table> 	Crimes of violence	Sexual assault	Exploitation	Contact with or prostitution	Crimes against persons	Offenses committed against children	Child abuse or neglect	Molestation
Crimes of violence	Sexual assault								
Exploitation	Contact with or prostitution								
Crimes against persons	Offenses committed against children								
Child abuse or neglect	Molestation								
Employment Preference:	Preference will be given to qualified applicants according to policy. This includes Native American Preferences and Veteran Preferences.								

<p>How to Apply Applications and other job postings are located on our website: kbocc.edu/jobs/</p>	<p>Send the application, a cover letter, a resume, three current references, and official transcripts to:</p> <p style="text-align: center;">Human Resources Keweenaw Bay Ojibwa Community College 111 Beartown Road PO Box 519 Baraga, MI 49908 Phone: (906) 524-8400 Fax: (906) 524-8106 Email: hr@kbocc.edu</p>	
<p>Baraga Campus Niiwin Akeaa Center 111 Beartown Rd Baraga, MI 49908</p>	<p>L'Anse Campus Wabanung Campus 770 N. Main St. L'Anse, MI 49946</p>	<p>Pelkie Campus Arts & Agriculture Center 15211 Pelkie Rd. Baraga, MI 49958</p>