



Keweenaw Bay Ojibwa Community College

Student Conduct Incident Report Form

Reporter Name & Date (Printed): _____

Student ID# (if applicable): _____

Contact Information: (Telephone & e-mail) _____

Co-Reporter Name & Date (Printed): _____

Student ID# (if applicable): _____

Contact Information: (Telephone & e-mail) _____

Witness(es) – Person(s) who witnessed the alleged Student Code of Conduct violation:

Name & Contact Information: _____

Name & Contact Information: _____

Upon review of the Reporter statement, the College reserves the right to identify other sections of the Student Code of Conduct that may have been violated based solely on the written report. Conduct Report Forms are used to document specific incidents. A completed Conduct Report Form, in and of itself, does not necessarily prove or establish that the named student(s) has committed a violation.

In the space below, please mark all sections of the Student Code of Conduct that you feel may have been violated. Please refer to the Student Code of Conduct for definitions of each:

- Failure to comply with the directives of college officials including, but not limited to, faculty or administrators acting in the performance of their duties.
- Violation of published college policies, rules or regulations, including academic integrity.
- Violation or attempted violation of local, federal, or state laws.
- Attempts to commit acts or encouraging others to commit acts prohibited by this code are also code violations.
- Intentionally or recklessly interfering with college or college-sponsored activities.
- Gambling at college-sponsored activities.
- Threatening or insulting behavior.
- Academic dishonesty: cheating, plagiarism, or misrepresentation
- Drug or alcohol violations: substances on campus, under the influence on campus
- Building regulation violation: smoking, pets in building, etc.
- Initiating or participating in inappropriate conduct that disrupts classroom activities.
- Using any device that causes disturbance inside or outside the classroom during instruction, i.e., cell phones, texting, etc.
- Continuing to engage in inappropriate interaction with the instructor and/or to classmates after student has been directed to stop adverse behavior.



Keweenaw Bay Ojibwa Community College **Student Conduct Complaint Form**

As the Reporter, I verify that the information contained within this Student Conduct Report form is true and accurate to the best of my knowledge. I understand that the information provided, including my name, may be released to the Respondent as part of the student conduct process and that a conduct hearing may occur to address the allegations that have been made.

Reporter, Sign and Date: _____

Co-Reporter, Sign and Date: _____

I (We), the Reporter(s), feel that the following individual(s) violated the above section(s) of the Student Code of Conduct: _____

In the space below (or on the attached sheet), please provide a description of the incident in question which you feel may be a violation of the Student Code of Conduct. Please include information such as names, dates, time, places, evidence, etc. Please attach additional pages as needed:

These/this event occurred:

- On Campus;
- Off Campus at a College Sponsored Event

If applicable, occurred in: _____
(Class Name and Course Number)

Preferred Response:

- Report Only, Reporter requires no further action be taken.
- Reporter requests further action to be taken by the College.