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Baraga, MI 49908
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L'Anse, MI 49946
Phone: (906) 524-8400
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www.kbocc.edu

"Catch Your Dream Through a Superior Education"

JOB DESCRIPTION

POSITION: Covid/Cleaning Person (part-time) 20 hours a week

LOCATION: Keweenaw Bay Ojibwa Community College

SUPERVISORY CONTROL: Custodian Supervisor

SALARY: \$14.00 per hour

QUALIFICATIONS:

- The cleaner will apply disinfectant to shared and private workspaces per employer standards.
- Duties will include spraying disinfectant to workspace surfaces multiple times per day across various buildings. Attention to detail and a positive attitude a must. The right person is punctual, thorough but fast, and eager to learn.
- High school diploma or GED, or obtain High School Diploma or GED within six months.
- Must be able to lift up to 50 pounds unassisted.
- Valid Michigan Driver's license, good driving record, reliable vehicle, and vehicle insurance.
- Minimum standards of character: Must not have been found guilty of, or entered a plea of nolo contendere or guilty to, any felonious offense or 2 or more misdemeanor offenses involving (under federal, state or tribal law; violations from other states will be interpreted according to the Michigan Penal Code):

Crimes of violence	Sexual assault
Exploitation	Contact with or prostitution
Crimes against persons	Offenses committed against children
Child abuse or neglect	Molestation

DUTIES & RESPONSIBILITIES:

- Help disinfect/sanitize building (s).
- Sweeps, mops, scrubs, and vacuums hallways, stairs and office spaces.
- Empties all trash containers in offices

- Performs routine, light manual work in cleaning offices, hall and restrooms using equipment such as floor sweepers, polisher, vacuum cleaners, and dusters.
- Cleans and disinfects restrooms, toilets and sinks.
- Replenishes cleaning supplies and paper products in restrooms and other facilities as necessary.
- Dust and cleans walls, doors, window, woodwork and furniture.
- Light grounds keeping
- Assist Custodian in preparing and cleaning facility before and after events.
- Performs other job related duties as required by supervisor.

PRE-EMPLOYMENT TEST:

Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug testing and pre-employment physical.

INDIAN PREFERENCE:

Preference will be given to qualified individuals of Native American descent.

VETERAN PREFERENCE:

Preference will be given to veterans (need DD214).

DEADLINE TO APPLY: posted 9.10.21 Open until Filled

This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level difficulty.

Submit an application, to Human Resource, Keweenaw Bay Ojibwa Community College, PO Box 519, Baraga MI 49908.or hr@kbocc.edu