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KBOCC Mission Statement: *As a tribal land grant institution, Keweenaw Bay Ojibwa Community College supports and uplifts all learners to achieve their goals through holistic education, while promoting Anishinaabe culture, language, and lifeways.*

BOARD OF REGENTS

REGULAR MEETING

Minutes

March 9, 2026, 10:00 A.M.
BOARD ROOM | WABANUNG CAMPUS

I. CALL TO ORDER: Meeting called to order at 10:00am by Keith Rolof

II. ROLL CALL:

X	KEITH ROLOF, CHAIRMAN
X	ROBIN CHOSA, VICE CHAIRMAN
X	DEANNA FOUCAULT, TREASURER/SECRETARY
X	KAREN ANDERSEN, TRUSTEE
X	DONALD L. CHOSA, TRUSTEE
Z	TYLER LARSON, TRUSTEE
X	KATHLEEN SMITH, TRUSTEE
X	DIANNE WAARA, TRUSTEE
X	RYLAND EDWARDS, STUDENT GOVERNMENT

*Z denotes present via Zoom

III. GUESTS: Jacob Ostermeyer on behalf of Edward Jones, Corey Pietila, Cort Dumas, Megan Haataja

IV. QUORUM DECLARATION: Keith Rolof confirmed the quorum.

V. OPENING PRAYER: Kathleen Smith

VI. APPROVAL OF AGENDA: Motion to accept agenda with the addition of Conflict of Interest Policy, Media/Communications Policy, and Catalog Addendum was made by Donald Chosa, supported by Dianne Waara. Motion passed unanimously.

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

A. EDWARD JONES

ACTION ITEMS – JACOB OSTERMEYER

Motion to invest \$2,500 in endowment automatically per month via direct deposit was made by Dianne Waara, supported by Kathleen Smith. Motion passed unanimously.

Regarding KBOCC's 403b plan: Mass Mutual (Individual Participant Plan) merged into Empower many years ago. Changing to the Empower Select plan as presented will modernize it. He suggested having office hours on campus to help employees understand changes and will work with HR to schedule. Signers on Empower Plan are Shannon, Melissa, Megan, and Corey.

Motion to accept the new plan as presented and appoint Jacob Ostermeyer as the sole advisor was made by Dianne Waara, supported by Donald Chosa. Motion passed unanimously.

Motion to approve employer matches to Empower Plan starting at 90 days of employment as presented was made by Donald Chosa, supported by Dianne Waara. Motion passed unanimously.

B. ACCOUNTING PROCEDURES MANUAL *

ACTION ITEM – SHANNON DESROCHERS

Motion to accept the accounting manual update as presented was made by Karen Andersen, supported by Tyler Larson. Motion passed unanimously.

C. KEY ISSUANCE POLICY & PROCEDURE *

ACTION ITEM – MELISSA KIESEWETTER

Motion to accept the KBOCC Key Issuance Policy and Procedure as presented was made by Donald Chosa, supported by Kathleen Smith. Motion passed unanimously.

D. CONFLICT OF INTEREST POLICY *

ACTION ITEM – MELISSA KIESEWETTER

Discussion was had whether the policy should be added to the BOR Manual and the Student Government Manual.

Motion to accept the KBOCC Conflict of Interest Policy as presented was made by Robin Chosa, supported by Dianne Waara. Motion passed unanimously.

E. MEDIA/COMMUNICATIONS POLICY *

ACTION ITEM – MELISSA KIESEWETTER

Discussion was had about whether the policy applies to student capstone presentations. Responsibility will lie with faculty/academic advisors to provide guidance to students on how it affects capstone presentations.

Motion to accept the KBOCC Media/Communications Policy as presented was made by Donald Chosa, supported by Robin Chosa. Motion passed unanimously.

F. CATALOG ADDENDUM *

ACTION ITEM – MEGAN HAATAJA

Motion to accept the catalog addendum as presented was made by Karen Andersen, supported by Dianne Waara. Motion passed unanimously.

G. POWWOW BACKGROUND CHECKS

ACTION ITEM – DONALD CHOSA

Discussion on background check requirements for Tribal Council and KBOCC/KBIC employees. Sometimes, these are confidential. In some instances, there is a difference in the laws between individuals being alone with children vs. being around them. At events, KBOCC can at least ensure that there are event supervisors with appropriate background checks. More information is needed.

Motion to table the powwow background checks item was made by Karen Andersen, supported by Dianne Waara. Motion passed unanimously.

IX. OTHER:

A. **PRESIDENT UPDATE:** MCCA reached out about involving KBOCC in the Aspen Institute after choosing Texas and Michigan to participate in the cohort. KBOCC will attend Tribal Council on Wednesday morning about the Facilities Master Plan.

B. **STUDENT GOVERNMENT UPDATE:** Infant & Child Drive via OELC & Little Eagles.

X. MINUTES:

A. **February 9, 2026 Meeting Minutes***

ACTION ITEM

Motion to accept February 9, 2026 meeting minutes as presented was made by Donald Chosa, supported by Dianne Waara. Motion passed unanimously.

XI. UPCOMING MEETINGS:

A. **REGULAR MEETING: April 13, 2026, 10:00 A.M.**

XII. CLOSED SESSION: Motion to go into closed session at 11:56am by Dianne Waara, supported by Donald Chosa. Motion passed unanimously. Motion to come out of closed session at 12:32pm by Robin Chosa, supported by Donald Chosa. Motion passed unanimously.

Motion to amend the closure policy to include up to four hours of funeral leave for community members and no future college-wide closures for community members going forward was made by Donald Chosa, supported by Dianne Waara. Motion passed unanimously.

Motion to direct the President to draft a college-wide social media policy applicable to all the college, including the Board, was made by Robin Chosa, supported by Dianne Waara. Motion passed unanimously.

XIII. ADJOURNMENT: Motion to adjourn at 12:35pm by Dianne Waara, supported by Robin Chosa. Motion passed unanimously.

DEANNA FOUCAULT, TREASURER/SECRETARY

DATE

**DENOTES ITEM WITH SUPPORTING DOCUMENTS*